

Job Description

Job Title:	International Development Consultant	Reports To:	Director of Practice Group
Department/Group:		Job Code/ Req#:	
Location:	Ho Chi Minh	Travel Required:	Yes
Level/Salary Range:	Negotiable	Position Type:	Full-time
HR Contact:	Lucy Hoang lucy.hoang@clickableasia.com	Date posted:	
Will Train Applicant(s):	No	Posting Expires:	August 31, 2025

To apply, please email careers@clickableasia.com, attaching your CV and cover letter. This position will not sponsor a visa or work permit.

Clickable Impact is a fast-growing consulting firm and project implementer that delivers million-dollar initiatives for the Asian Development Bank, Government of Australia, World Bank Group, and other leaders in sustainable development across Asia and the Pacific. Our 25-person team works on inclusive economic development, gender, responsible business, climate-tech, agricultural development, sustainable tourism, and impact investment. We value collaboration and take pride in cultivating Vietnam's next generation of development leaders.

As an International Development Consultant, you will coordinate complex projects that turn ideas into impact. You will sit close to senior leadership, learn first-hand how market systems can be shaped for impact, and help DFIs and donor-funded programs achieve development goals. The work is diverse, including research, concept development, stakeholder management, knowledge product development, and project implementation.

If you love frameworks, clear processes, and collaborative problem-solving, you will thrive here.

JOB RESPONSIBILITIES:

- Coordinate day-to-day relationships with working-level contacts in international development, business, government, and civil society.
- Conduct desk and field research, analyze findings, and turn them into clear insights, slide decks, and briefs for clients.
- Plan and track project workplans, budgets, and deliverables; flag risks early and keep teams on schedule.
- Apply ESG and development frameworks such as the SDGs, CSRD, and donor safeguarding to project design and reporting.
- Support knowledge-product creation: reports, policy recommendations, market assessments, communication toolkits, training materials, monitoring & evaluation

notes, and more.

- Capture lessons learned, improve internal SOPs, and help the firm sharpen its own delivery systems.

THE EXPERIENCE AND SKILLS WE VALUE

- 5+ years in consulting or program management — ideally on donor-funded work. USAID experience is a strong plus.
- Native-level Vietnamese, plus confident spoken and written English.
- Proven skill in research, analysis, stakeholder coordination, and structured problem-solving.
- Working knowledge of how Vietnamese ministries and provincial departments operate and the tact to build trust with government officials.
- Hands-on project-management discipline: Gantt charts, risk logs, client reporting, budget trackers.
- A genuine love of systems, frameworks, and process rigor. You look for ways to standardize and improve everything you touch.
- (Preferred) Master's degree in a relevant field (public policy, economics, business, or similar). Degrees from universities in Europe and the UK are especially welcome.

WHAT WE OFFER

- A collaborative culture where teamwork and mutual support come first.
- Direct exposure to senior clients and high-value projects from day one.
- Mentorship from leaders who care about your growth and will champion your ideas.
- Competitive, performance-linked compensation and full statutory benefits.
- Clear promotion pathways.
- An open, inclusive workplace.

How to apply

Send your CV (English) and a short cover letter describing a project you helped coordinate and the frameworks you used to careers@clickableasia.com with subject line “ID Consultant – Your Name.” We review applications on a rolling basis and aim to complete hiring within six weeks.

Join us to accelerate your career while contributing to sustainable, inclusive growth for Vietnam and the region.