

Request for proposal #  
2025-034

UPGRADING THE “SUC KHOE  
TUONG LAI” EDUCATIONAL APP



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Request for proposal number: 2025-034

For: Upgrading the “Suc Khoe Tuong lai” Educational app

## 1. Request for proposal schedule

Activity	Date and time (Hanoi time)
Request for proposal (RFP) released	August 4, 2025
Confirmation of interest in submitting a proposal	August 7, 2025
Deadline for fact-finding questions	August 11, 2025, 5:00PM
PATH to respond to fact-finding questions	August 13, 2025
Deadline for submission of proposal in response to the RFP	August 25, 2025, 5:00PM
Outcome communication	August 27-29, 2025
Award decision (to be followed by contract negotiations)	The week of September 3-5, 2025

**Note:** PATH reserves the right to modify dates at its discretion. Any changes will be communicated to those who confirmed their intent to submit a proposal.

## 2. PATH statement of business

PATH is a global nonprofit dedicated to achieving health equity. With more than 40 years of experience forging multisector partnerships, and with expertise in science, economics, technology, advocacy, and dozens of other specialties, PATH develops and scales up innovative solutions to the world's most pressing health challenges. Visit [www.path.org](http://www.path.org) to learn more.

## 3. Contracting requirements

- 3.1. The contracting authority shall be PATH or one of its affiliates, either directly or on behalf of operations countries or programs.
- 3.2. Commercial contracting terms and conditions will be negotiated with the successful supplier at the end of the selection process.
- 3.3. By submitting a proposal, the supplier confirms their agreement to abide by the RFP terms and PATH policies, including the [PATH Code of Ethics](#) and general practices promoting sustainability, fair trading, health and safety, records management, anti-fraud and corruption, and environmental responsibility.
- 3.4. The estimated duration of the contract is 4 months.

## 4. Solicitation terms and conditions

- 4.1. **Notice of nonbinding solicitation:** PATH reserves the right to reject any or all bids received in response to this solicitation and is not obligated to accept any proposal.
- 4.2. **Confidentiality:** Suppliers must treat all information provided by PATH as part of this solicitation as confidential. Unauthorized disclosure of such information may result in PATH seeking appropriate remedies under applicable law.
- 4.3. **Conflict of interest disclosure:** Suppliers bidding on PATH business (herein referenced as “bidders”) must disclose any actual or potential conflicts of interest to the contact(s) listed in the RFP. Conflicts of interest may exist if a personal relationship with a PATH staff member constitutes a significant financial interest, a board membership, other employment, or ownership or rights in intellectual property that conflict with the supplier’s obligations to PATH. Both suppliers and PATH are safeguarded when actual or perceived conflicts of interest are disclosed. When necessary, PATH will develop a management plan to mitigate potential risks associated with disclosed conflicts of interest.
- 4.4. **Acceptance:** A bidder’s submission of a proposal constitutes acceptance of all terms and conditions set forth in the RFP. However, PATH’s acceptance of a proposal does not imply acceptance of its terms and conditions. PATH reserves the right to negotiate the final terms and conditions, as well as the substance of the RFP finalists’ proposals. Additionally, PATH may choose to accept partial components of a proposal if appropriate.
- 4.5. **Right to final negotiations:** PATH reserves the right to negotiate the final costs and scope of work and to limit or include third parties in such negotiations at its sole discretion.
- 4.6. **Third-party limitations:** PATH does not represent, warrant, or act as an agent for any third party as a result of this solicitation. This solicitation does not authorize any third party to bind or commit PATH in any way without express written consent.
- 4.7. **Proposal validity:** Proposals submitted under this RFP must remain valid for at least 90 days from the submission deadline. The validity period must also be explicitly stated in the proposal.
- 4.8. **Limitation of liability:** The terms and conditions outlined in this RFP do not exclude or limit the liability of PATH or the supplier in cases of fraud or other circumstances that result in liability under applicable law.
- 4.9. **Tender costs and liability:** Bidders are responsible for obtaining all necessary information to prepare their proposal and for covering all costs and expenses incurred during the preparation process. Subject to the “Limitation of liability” section (Section 4.8), bidders acknowledge that by participating in this RFP—including the submission of their proposal—they are not entitled to claim from PATH any costs, expenses, or liabilities incurred during the tender process, regardless of the outcome of their proposal.
- 4.10. **PATH’s variation or termination rights:** PATH reserves the right to modify or terminate this RFP process with written notice to all suppliers who have submitted proposals. The solicitation process is intended to proceed in accordance with the provisions outlined in this RFP. However, PATH reserves the right to terminate, amend, or modify the process, including time scales or deadlines, with notice to all suppliers who have submitted proposals. Subject to section 4.8, “Limitation of liability,” PATH shall not be held liable for any losses, costs, or expenses resulting from its termination, amendment, or modification to this RFP.
- 4.11. **Joint venture, consortium, or subcontractors:** The lead supplier submitting a proposal in response to this RFP assumes full responsibility for ensuring compliance with RFP requirements

among all members of the joint venture or consortium, including their advisers, subcontractors, and staff.

- 4.12. **Payment and invoicing:** PATH will process correctly addressed and undisputed invoices within 30 days. Suppliers must ensure that comparable payment terms apply to their downstream parties. **Advance payment is not preferred.** If an advance payment is proposed and deviates from industry- or country-standard practices, it must be clearly outlined in the financial proposal submitted to PATH.

## 5. Instructions for submission

- 5.1. **PATH contacts:** All communications regarding this solicitation must be directed to the contacts listed below. Contacting third parties involved in the project, the review panel, or any other party will be considered a conflict of interest and may result in disqualification of the proposal. All required documents must be submitted to the listed contacts by the submission deadline:

Financial contact: [tcle@path.org](mailto:tcle@path.org)

Procurement contact: [vietnam.procurement@path.org](mailto:vietnam.procurement@path.org); [htnguyen@path.org](mailto:htnguyen@path.org)

The subject line of all emails regarding the proposal must read: RFP #2025-034 [Your Company Name].

- 5.2. **Confirmation of interest:** Send a statement acknowledging receipt of this solicitation and your intent to respond (or not) no later than the date specified in the schedule in Section 1. Send the confirmation to the contacts listed in Section 5.1 above.
- 5.3. **Proposal technical content:** Bidders are advised to provide only the information required. Proposals must be clear, concise, unambiguous, and directly address the stated requirements.
- 5.4. **Selection of shortlist:** PATH reserves the right to select a shortlist from the bids received. PATH may also interview and discuss specific details with shortlisted candidates.
- 5.5. **Deliberate alteration** of a PATH requirement as part of your proposal will invalidate the proposal; and for evaluation purposes, the proposal may be deemed to be unresponsive .

## 6. Scope of work/specifications and deliverables

- 6.1. Scope of work/specifications

### 6.1.1 Background

#### “Fit for the Future” Project

In the Phase 1, from 2021 to 2024, PATH has been collaborating with Vietnam’s Ministry of Education and Training (MOET) to implement the “**Fit for the Future: Leveraging Data and Frontier Technologies to Build an NCD Program for Youth, with Youth**” project aimed at addressing NCD risk behaviors among adolescents. The project developed the first-ever educational program on noncommunicable diseases (NCDs) prevention in school-setting by combining in-class lessons and self-learning activities on an educational mobile/web-based application with artificial intelligence (AI). This program has positively impacted 47,000 people, including 29,000 youth, with significant behavioral changes observed.

### **The web-based and mobile-based application named “Suc Khoe Tuong Lai” (SKTL)**

“Suc Khoe Tuong Lai” application (SKTL app) plays a central role in the program's "digital educational ecosystem". It will connect the program's target audience - students, young people - and key stakeholders such as parents, teachers, educational administrators, and the program's management board, including PATH and Department of Education and Training (DET)/MOET. The two main expected outcomes of this application on students are (i) providing appropriate NCD prevention knowledge according to individual needs and/or risk behaviors (ii) monitoring users' NCD-related behaviors – health index, thereby providing personalized advice.

Building upon the lessons learnt from the Phase 1, PATH partners with MOET to design and implement the Phase 2 of the project, emphasizing systematic consolidation of the program model, empowering youth, and developing MOET's guidance on NCD prevention education. Under the Phase 2 framework, the **web-based and mobile-based application** will be updated/ upgraded. A person-centered approach will be applied to engage young users in the review and incorporate their feedback for further development of the educational app. AI learning assistant, gamifications, digital well-being support, and health service connection will be key improvements.

The overview of the web-based and mobile-based application in phase I in Annex E

### **Upgrade of “Suc Khoe Tuong Lai” Application**

After the phase 1, the “Suc Khoe Tuong Lai” Application has been handed over to MOET and is currently operating on the Ministry's IT infrastructure. Therefore, the Subcontractor will be facilitated by PATH and MOET to access the application. Ensuring privacy and avoiding stigma, the educational app will enable students to conduct self-screening for warning signs of mental disorders, to self-learn about mental health, receive confidential guidance, and make their own decisions about the sources of support. The app offers aggregated and depersonalized data to guide educational authorities and teachers in tailoring lessons and communication activities appropriately.

The “**Suc Khoe Tuong Lai**” Application Digital Ecosystem is as in the Annex F

#### **6.1.2 Scope of Work**

The Subcontractor will provide solutions for updating/ upgrading the existing Application “Suc Khoe Tuong Lai” which has been previously developed by PATH and Ministry of Education and Training (MOET) – Please review the Application Introduction attached this SOW for detail system structure, functions and operation (*File “**Overview of SKTL App**”*).

Based on the designate of a digital ecosystem of the Application (**Annex A “F4F2 Digital Ecosystem”**), the Subcontractor will work closely with PATH and MOET to clarify requirements and recommend appropriate workflows. Following upgrade contents are expected to build (**Annex B Features for more specific descriptions**) including:

#### **a. Upgrade structure of the Application system**

**Current status:** The app includes mobile-based and web-based accounts of student, web-based account of teacher, web-based account of education manager, web-based account of parent

#### **Upgrade request:**

- System data is retained to ensure security and safety
- Update frameworks, optimize operations to minimize system latency when the number of users increases.
- Update and upgrade the system to ensure that it meets information security criteria according to current regulations of the Ministry of Education and Training and the Government.
- Add a learning management system (LMS) of the application to:

- Support learning content that is built according to the Sharable Content Object Reference Model (SCORM) standards.
- The LMS system provides users with 2 independent lesson systems corresponding to 02 levels of secondary and high school education
- Increase the ability for teachers to interact with students during the learning process.
- Summarize progress, individual learning results, and student rankings.
- Ensure compatibility and responsive display across various devices
- Update registration/manage user ID via Citizen ID

#### **b. Update/Upgrade “Suc Khoe Tuong Lai” App -based/ web-based Application For Students**

**Current status:** Through current account, student user is able to declare NCD associate behaviors, health index; update and view report of individual behaviors, health declaration; study eLesssons and do assessment; view individual learning progress report; interaction with a chatbot based on predefined question-and-answer scripts; frequently Asked Questions (FAQs) related to risk behaviors and non-communicable diseases (NCDs); News reading feature.

##### **Upgrade request:**

- Improve user interface, log in function to be more friendly and convenient for users.
- Update 02 lesson systems in the curriculum of 02 levels of secondary and high school. (*Note: All learning content has been built by PATH in SCORM format*).
- Create a *Mental Health Support* function to provide students with the SDQ25 mental health risk screening tool (*student version detailed in Annex C*); connect users with support resources such as teachers/schools and/or families; provide mental health counseling to users via AI Chatbot.
- Add an *Automatic Notification* system to remind students about unfinished learning tasks, periodic self-reporting of health-related behaviors, suggest learning content related to health behaviors and personal concerns, notify students and support sources.
- Add a *News* function to connect content from the home page website
- Create a *Reading Documents* function to provide documents on the topics of NCDs and mental health.
- Improve the display quality of documents in the FAQs feature.

#### **c. Update/Upgrade “Suc Khoe Tuong Lai” web based Application For Teachers and Education administrators**

**Current status:** The web account of education management staff (MOET, DOET, school leaders) can manage the information portal; Approve education and training programs; Set up settings; Manage educational institutions from lower levels; Manage the list of teachers and students in the entire system; View reports and statistics on program implementation results. The web account of teachers can assign homework to their students, manage the learning status of students on the application; FAQs about risky behaviors and NCDs.

##### **Upgrade request:**

- Improve user interface, login function.
- Create *Mental Health Support* function to provide teachers with SDQ25 risk screening tool teacher version (*similar to student version detailed in Annex C*) to assess student mental health status; receive connection requests when student users request support.
- Improve application administration function: Import user data from schools; Add indicators & charts to improve reporting; Aggregate and anonymous data bank.
- Improve the display quality of documents in the FAQs feature (as web-based Application For Students).
- Add *automatic Notification* system (notification) to remind teachers about unfinished educational tasks, or when there is a request for support from students.
- Improve connectivity and user interface of *News* function.
- Create *Reading Document* function, using the same content of this function in the student and parent accounts.

## **Update/Upgrade “Suc Khoe Tuong Lai” App – Mobile based Application For Parents**

**Current status:** The current accounts of parent on Web-based App is able to view their children's health indicators (users have corresponding student accounts); view lessons; view their children's learning progress reports; interact with Chatbots; FAQs on risk behaviors and NCDs.

### **Upgrade status:**

- Create a mobile app version for parents.
- Improve user interface, login function.
- Create *Mental Health Support* function to provide users with the SDQ25 risk screening tool for parents (*for example, the student version is detailed in Annex C*) to assess their child's mental health status, receive connection requests when student users request support.
- Add an *automatic notification* system to notify parent users when their students (children) request support.
- Create a *Reading Documents* function using the same content of this function in the student and teacher accounts.
- Improve the display quality of documents in the FAQs feature

### **d. Assure Data Privacy and Security**

The updated application must comply with the Law on Cyber Security, Decree 85/2016/ND-CP and Decree 13/2023/ND-CP on personal data security, and information security regulations for internal systems of the MOET.

The application must be assessed and certified for cyber security by a competent and/or licensed agency. Before handing over the application to PATH, all errors detected during the information security audit must be resolved.

### **e. Testing and acceptance, releasing, and training digital application and systems:**

- Testing and debugging digital systems and the application. During this process, the Subcontractor will identify problems in the application and resolve them using optimal approaches to keep the application bug-free. The Subcontractor will coordinate with PATH to receive and address user feedback in an agile sprint methodology on a small group of users before releasing the beta and final versions.
- Launching the application: once bug fixes are completed, the Subcontractor will ensure that apps are ready for deployment. The approval and final payment will only be made once all major bugs are fixed, and all source codes and documents, including technical documents and user manual(s), are confirmed by PATH.
- The subcontractor will provide trainers for training courses (*participants from MOET, PATH and DOETs*) on App usage and operation, according to the Project's training plan. Trainer fees are not included in this contract and are calculated according to PATH cost norm.

### **f. Maintenance and technical support:**

It is estimated that there will be totally about 50,000 users in the first two year, and 150,000 users in the third year. The app does not require daily access from every user. Therefore, it is estimated that the number of daily visitors will be less than 5,000 in the first two years, then 15,000 for the third years of the project. Time estimation for users to access app is about 15 minutes per day.

- Providing a technical documentation handover package
- Providing a code and UX/UI design handover package
- Twelve (12) months free debugging after go-live

After the public release of the application, the Subcontractor will continue to provide technical support for the application's administrators during the next 12 months (can be extended depending on PATH requirements through a subcontract).



The details of features to be updated/upgraded is listed in Annex D

## 6.2. Deliverables:

Together with PATH and MOET, the selected IT vendor must work with young people – the program's target audience and consider their needs as centered for the Application design. During the development and operation of the application, the selected IT vendor will continuously seek to youth creative approaches, ideas and initiatives to consider apply in the app development.

Complete all deliverables below from **September 15, 2025 to December 31, 2025**. To allow sufficient time, the contractor may propose a roadmap for developing the output product milestones (mentioned below) consistent with its methodology.

No	Deliverables	Tentative Timeline
1	Mock-up design and Technical specification document	25/09/2025
2	The application's design/demo on mobile and website platforms with all features	05/11/2025
3	Deliver the first version of the application	25/11/2025
4	Test the application and instruct a small group of users, detect errors, receive feedback from student and teacher users, MOET, PATH	05/12/2025
5	Modify the application according to detected bugs and user's feedback	15/12/2025
6	Modify the application based on the errors detected during the cyber security assessment – receive security certification according to the Decision No: 3710/QĐ-BGDĐT issued by MOET on November 16, 2022	25/12/2025
7	Finalize the updated/ upgraded App with MOET & PATH final review <ul style="list-style-type: none"> <li>- iOS (Apple store)</li> <li>- Android (Google Play)</li> </ul> Replace the existing application on the Ministry of Education and Training's IT infrastructure by the updated version.	31/12/2025
8	Update user manual based on the update of the apps	31/12/2025
9	Attend trainings, hand over source code, and guide to install the updated/ upgraded App on IT infrastructure of MOET <ul style="list-style-type: none"> <li>- Source Code of the educational App (Web-based App)</li> <li>- Source Code of the educational App (Mobile App): iOS and Android</li> </ul>	31/12/2025
10	Detected and fix bugs, optimize system during the project implementation in the next 12 months	12 months after PATH approves the product

11	Provide remote technical support for end-users during the project implementation in the next 12 months	12 months after PATH approves the product
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## 7. Fact-finding questions

- 7.1. Fact-finding questions must be sent to the contacts listed in Section 5.1 by the date specified in the RFP schedule (Section 1). Questions submitted after this deadline will not be accommodated.
- 7.2. Fact-finding questions should reference specific sections of the RFP and, where possible, be aggregated rather than sent individually.
- 7.3. To uphold transparency principles, all fact-finding questions and PATH's responses will be shared with all bidders who confirmed their intent to bid. Questions will be anonymized and answered if PATH reasonably determines that responding does not disadvantage any potential supplier and does not involve commercially confidential information. Commercially confidential questions will be handled in accordance with PATH's policy on information and data.
- 7.4. PATH may request additional information from a bidder at any time before the award. The bidder must provide the requested information within the specified time frame. Failure to provide supplementary information to PATH in a timely manner may result in the rejection of the proposal or disqualification from the procurement process.

## 8. Qualifications, evaluation criteria, and selection

- 8.1. **Supplier qualifications:** In relation to the scope, suppliers must provide information on their overall qualifications, including:

### Relevant Experience

- Proven experience in developing and upgrading large-scale mobile and web-based education applications, preferably in collaboration with government ministries or in the education or health sectors.
- Experience in designing and integrating Learning Management Systems (LMS) that support SCORM-compliant content and user-specific learning paths.
- Demonstrated experience developing or integrating AI-powered learning assistants or virtual tutors that can support personalized learning experiences.

### Technical Expertise

- Ability to design and develop cross-platform applications (iOS, Android, and web-based) with responsive design compatible with smartphones, tablets, laptops, and desktop computers.
- The vendor must demonstrate proven capacity to develop scalable systems that can manage large-volume databases and support up to 150,000 users. The proposed solution should ensure stable system performance under high traffic through infrastructure optimization and comply with relevant data protection regulations.

- Ability to integrate user accounts using Citizen ID (CCCD) for authentication and secure data linkage across students, teachers, school administrators, and parents.
- Proven ability to implement features such as:
  - ✓ Tools with decision-making workflows.
  - ✓ Automated notification systems.
  - ✓ Behavior-based personalized content delivery.

#### **Data Privacy & Cybersecurity Compliance**

- Capability to ensure compliance with Vietnamese Government regulations on cybersecurity and personal data protection (e.g., Decree 13/2023/NĐ-CP and Decree 85/2016/NĐ-CP).
- Ability to ensure the application passes an official cybersecurity audit and obtains security certification before final handover.

#### **Project Management and Collaboration**

- Demonstrated ability to incorporate user-centered design approaches, especially integrating feedback from adolescents and educational professionals.

#### **Submission Requirement**

The vendor must submit:

- A portfolio of similar projects (education or health tech solutions).
- A demo version of a previously developed LMS or application that includes SCORM-based content delivery, interactive features, and analytics/dashboard capabilities.
- A brief technical proposal outlining key technologies, team structure, and timeline for implementation.

8.2. **Selection and evaluation criteria:** Proposals must follow any templates provided and address all specified requirements.

- Stage 1: Proposals will be reviewed for completeness, including timely submission, technical proposal, financial proposal, and all required information. Only complete proposals will proceed to Stage 2. Proposals submitted late, incomplete, or with omissions may be rejected at this stage and automatically disqualified from further review.
- Stage 2: Proposals that pass Stage 1 will undergo detailed evaluation based on the methodology outlined below. Information provided as part of the qualification process may be verified during this stage of the evaluation.

8.3. **Evaluation criteria:** Proposals will be assessed to determine the most economically advantageous option using the criteria and weightings in Table 1. Assessments will be based strictly on the proposal submitted.

Table 1. Proposal evaluation criteria and weighting.

Evaluation criteria	Weight (%)
Experts (proposed personnel, including CVs/resumes highlighting experience and sign-off as confirmation they will be available)	10%
Technical Approach	30%
Experience of previous work on developing application, including at least one LMS or app that supports SCORM content, AI integration, cyber and information security, education information system	30%
Financial approach (cost)	30%
<b>Total</b>	<b>100%</b>

8.4. **Scoring model:** Proposals subjected to technical or detailed evaluation will be scored using the model outlined in Table 2 for all technical components.

Table 2. Proposal scoring model.

Assessment	Score	Summary	Interpretation
<b>Excellent</b>	5	Provides strong evidence of relevant knowledge, skills, and experience to meet the scope, along with demonstrated innovation in delivering the scope more effectively.	In addition to addressing the majority of bullet points under each criterion heading, the proposal demonstrates a deep understanding of the project. All solutions offered are directly linked to project requirements, showing how they will be delivered and their impact on other areas and stakeholders.
<b>Good</b>	4	Offers sufficient evidence of adequate knowledge, skills, and experience to meet the scope, potentially demonstrating some innovation, though it may be less robust. Meets all requirements with minimal gaps.	Indicates that the bidder has addressed most bullet points under each criterion heading in detail. The evidence provided shows not only what will be delivered but also offers some detail on how this will be achieved. Bidders should clearly relate their proposals to the aims of the project and be specific in how their proposed solutions will achieve the desired outcomes.
<b>Acceptable</b>	3	Presents reasonable evidence of relevant knowledge, skills, and experience for the scope, meeting requirements in most areas, though not all.	Addresses most bullet points under each criterion heading but lacks clarity or detail on how the proposed solutions will be achieved. While evidence is provided, generic statements are not specifically aligned with the project's aims or objectives. Significant omissions of key information under each criterion heading may result in a score of 3.

Assessment	Score	Summary	Interpretation
<b>Minor reservations</b>	2	Provides some evidence of relevant knowledge, skills, and experience for the scope, meeting requirements in certain areas but with significant omissions.	Indicates that the bidder has not provided sufficient evidence on how they will address several bullet points under the evaluation criteria headings. The tender is partly sketchy, with little or no detail on how the project requirements will be met. The evidence provided is weak or inappropriate and does not clearly relate to the desired outcomes.
<b>Serious reservations</b>	1	Shows limited evidence of relevant knowledge, skills, and experience for the scope.	Indicates major weaknesses or gaps in the information provided. The bidder demonstrates a poor understanding, raising significant doubts about their suitability for the project.
<b>Unacceptable</b>	0	Lacks any evidence of relevant knowledge, skills, or experience for the scope.	This applies if no response is given, the response is unacceptable, or it does not meet the required criteria.

- 8.4.1 **Financial evaluation:** The “total cost” will be evaluated for the purposes of financial evaluation and prices are not subject to any pricing assumptions, qualifications, or indexation other than that stated in the financial proposal. A maximum score of 30 (financial score/points allocated in the evaluation criteria) will be awarded to the proposal offering the lowest “overall cost.” Other proposals will be awarded a mark by application of the following formula: (lowest overall cost / overall cost being evaluated) \* x (rounded to one decimal place) = financial score. Annex C provides detailed guidelines on inclusions and exclusions for your consideration in preparation of the financial proposal.
- 8.4.2 **Moderation and application of weightings:** The evaluation panel will moderate criteria that have substantial divergence among the individual scores and agree on the final score (as opposed to averaging scores). The score for each award criterion will be amalgamated to give a percentage score out of 100.
- 8.4.3 **The recommended winning supplier:** The recommended award winner will be the proposal that receives the highest score out of 100 (combined technical and financial scores) when applying the above evaluation methodology.

**Feedback:** All those who submit proposals will be provided feedback.

## **Annex A. Supplier's proposal format/questionnaire**

In response to the evaluation criteria questions, the proposal should demonstrate the following:

- Please send the proposal on time to avoid any last-minute technology issues.
- The technical proposal and the financial proposal should be clearly separated in different sections or files.
- No additional supporting documentation is to be submitted other than what the RFP has requested. PDF, JPG, PPT, Word, and Excel formats can be used for any additional information (other formats should be avoided and may not be operationally supported).
- For ease of review, any supporting documents must be attached separately to your main proposal and clearly labeled as to which part of your proposal each relates.
- Any generic policy document submitted needs to clearly indicate the section that is relevant to your proposal.
- Deliberate alteration of a PATH requirement as part of your proposal will invalidate your proposal; and for evaluation purposes, you may be deemed not to have responded to the requirement.
- Your proposal (technical and financial) may be incorporated into the contract as appropriately determined at the contract negotiation stage.

## Annex B. Financial proposal

The financial proposal must comply with the following guidelines. Sample templates are provided on the next page.

### **Itemized costs**

Provide itemized costs for the complete scope of this project based on the scope of work and deliverables outlined in Section 6. The final scope of work may be subject to negotiation; however, bidder selection will be based on the original scope of work. Bids must include itemized costs for key elements of the scope of work, as follows:

- Percentage participation of key staff in the total level of effort.
- Roles and rates for key staff.
- Estimated total level of effort and associated costs.
- Reimbursable costs (e.g., transportation/flights, accommodations, internet, agency costs, agency fees, subcontracted resources, administrative costs, supplies, and taxes).
- Bidders are requested to clearly itemize the budget for obtaining Data Privacy and Security certification for the applications and websites. Certification must be performed by authorized organizations. Bidders should explicitly specify the security standards that will be applied for evaluation.

## **Annex C: SDQ25 RISK SCREENING TOOL**



7.  
SDQ\_English)\_s11-17

## **Annex D: FEATURES TO BE UPDATED/UPGRADED**



4. App features\_28.7  
EN.docx

## **Annex E: OVERVIEW OF THE WEB-BASED AND MOBILE-BASED APPLICATION**



Anex E Overview of  
SKTL App.pdf

## **Annex F: “SUC KHOE TUONG LAI” APPLICATION DIGITAL ECOSYSTEM**



Annex F F4F2 Digital  
Ecosystem.pdf