

## VACANCY ANNOUNCEMENT

**Date** *[Date published on the website]*

18 August 2025

**Position title** *(No abbreviation or acronyms)*

Three (03) National Consultants (01 Team Leader and 02 Team Members) to support development of (i) a monitoring and evaluation system for tracking the implementation of the National strategy on older persons and (ii) a guideline on social work in providing care and rehabilitation for older persons (OPs).

**Description** *[background information, organization/ project information, purpose(s) etc. Maximum 250 words]*

A team of three consultants will support the Social Protection Administration to:

1. Develop a set of indicators and reporting system to monitor the implementation of the National Strategy on Older Persons.
2. Based on the above, develop professional guidelines on social work for comprehensive care and rehabilitation of older persons.

*The consultants will undertake this assignment as the requirements of the attached terms of reference (TOR).*

Expected working time: from 28 August to 15 December 2025.

Working place: Home based and technical meetings/consultation workshops in Ha Noi.

**Attachment** *[including clean final version without track changes of all related document/materials e.g. job description, Terms of Reference, etc. Ideally converted into pdf to avoid further modifications. Except downloadable forms]*

### Terms of Reference (TOR)

**Contact** *[Address for Submissions. Appropriate postal address, telephone with country and local code, fax, email etc. ]*

Interested candidates are invited to submit:

- Statement of Interests
- CV in English and certificates and related documents (as required in the TOR)

Please email to:

Ms. Tran Thi Thanh Nga, UNFPA Viet Nam

Email: [nga@unfpa.org](mailto:nga@unfpa.org)

with subject title: *“Application - M&E System & Social Work Guideline for OPs” [Team Leader or Team Member 1 or Team Member 2] - {Full Name of Applicant}”*

**NOTICE:** There is no application, processing or other fee at any stage of the application process. UNFPA does not solicit or screen for information in respect of HIV or AIDS and does not discriminate on the basis of HIV/AIDS status.

**Deadline for Submissions** *[Clearly indicate time and date]*

**17h30 (Hanoi Time, GMT+7) on 20 August 2025**

#### NOTE:

Requesters for placing an advertisement/announcement on the UNDP/UN website should provide **both English and Vietnamese versions** for posting.

The Procurement and Website Administrator only proceed those request for posting that meet the above requirements.