

Questions & Answers

Question 1	Could FHI 360 please confirm whether there is an estimated budget or ceiling value allocated for this assignment?
Answer 1	There is no pre-determined budget ceiling for this assignment. Bidders are expected to propose a realistic and competitive budget that is commensurate with the proposed methodology, level of effort, and scope of work.
Question 2	Has a concept note, previous financing assessment, transition plan, or background analytical report already been developed under the EpiC programme that will be shared with the selected consultant?
Answer 2	Relevant background documents, if available and appropriate for sharing, will be provided to the selected consultant after contract award. Consultants are expected to supplement these materials with their own desk review and analysis.
Question 3	Can FHI 360 confirm whether it will facilitate introductions and stakeholder engagement with the Ministry of Health, Vietnam Social Security, Provincial Departments of Health, CDCs, hospitals, and other government agencies, or will these arrangements be the responsibility of the consultant?
Answer 3	FHI 360 will facilitate initial introductions to selected stakeholders where appropriate. However, it is the main responsibility of the consultant to plan, coordinate, and maintain stakeholder engagement throughout the assignment.
Question 4	What level of access will be provided to internal programme financial data, government budget information, donor financing data, procurement expenditure, health insurance data, and HIV/TB programme costing information required for the analysis? Or consultants needs to conduct the secondary research to collate this information from public domain?
Answer 4	The consultant will be expected to obtain data through engagement with relevant government agencies and stakeholders. FHI 360 may facilitate access to selected information where available. If data are unavailable, the consultant should use publicly available information and clearly document any data limitations.
Question 5	Does FHI 360 have an indicative list of stakeholders to be consulted at the national and provincial levels, including the expected number of KIs, focus group discussions, and validation workshops?
Answer 5	No indicative stakeholder list has been finalized. Consultants are expected to propose an appropriate stakeholder mapping and consultation approach. The final list will be agreed upon during the inception phase in consultation with FHI 360.
Question 6	Further the two proposed field locations (Ho Chi Minh City and Dong Thap), is there a possibility that additional provinces may be included during implementation?
Answer 6	The assignment is currently expected to focus on Ho Chi Minh City and Dong Thap. Additional provinces may be included only if mutually agreed upon during implementation, subject to project needs and available resources.
Question 7	Will FHI 360 provide translation and interpretation support during field consultations and stakeholder workshops, or should this be included in the consultant's proposal?
Answer 7	FHI 360 will not provide translation or interpretation services under this assignment. If translation and/or interpretation services are required for successful implementation, the consultant should include these services and the associated costs in their technical and financial proposal.

Question 8	Could FHI 360 clarify whether there is an indicative expectation regarding the number of consultants or key experts to be proposed for this assignment? If so, could you please share the preferred team composition and core areas of expertise expected?
Answer 8	FHI 360 does not prescribe a specific team composition. Bidders should propose a team with the appropriate mix of expertise and level of effort required to successfully complete the assignment.
Question 9	Could FHI 360 clarify whether quantitative financial modelling and scenario analysis (e.g., donor transition scenarios, domestic resource mobilization projections) are expected as part of the assignment?
Answer 9	Yes. The assignment is expected to include financial analysis and scenario assessment to the extent necessary to evaluate financing sustainability and transition options. The consultant should propose an appropriate analytical approach in the technical proposal.
Question 10	Will FHI 360 provide existing HIV and TB epidemiological, service utilization, costing, and expenditure datasets, or will primary data collection and compilation be required?
Answer 10	FHI 360 will share relevant program information and datasets where available and appropriate after the contract is signed. However, consultants should anticipate conducting additional data collection and compilation from government counterparts and publicly available sources as needed.
Question 11	The RFP indicates that detailed deliverables will be finalized during contract negotiations. Could FHI 360 provide an indicative list of expected deliverables, including anticipated review cycles and approval timelines?
Answer 11	Indicative deliverables might include an inception report, draft financing analysis report, presentation of preliminary findings, final report, and related presentation materials. Deliverables and review timelines will be finalized during contract negotiations.
Question 12	Considering the assignment duration (August–September 2026), could FHI 360 confirm the anticipated timeline for inception approval, fieldwork, stakeholder consultations, draft report review, validation workshop, and final submission?
Answer 12	Consultants should propose a feasible timeline during the period of August–September 2026. The detailed workplan will be agreed upon during contract negotiations.
Question 13	Could FHI 360 clarify the expected format and number of validation workshops, including whether these will be conducted at national, provincial, or both levels?
Answer 13	The number and format of validation workshops have not yet been finalized. At least one validation workshop is anticipated, with the final arrangement to be determined during implementation.
Question 14	Could FHI 360 kindly clarify the anticipated travel requirements for this assignment? Specifically, what is the expected duration of field visits in Vietnam, and how many consultants are expected to travel to support stakeholder consultations, field assessments, workshops, and other project activities?
Answer 14	The consultant should propose an appropriate travel plan and level of effort necessary to complete the assignment. Travel requirements should be justified in the technical and

	financial proposals.
Question 15	Could FHI 360 kindly clarify the respective responsibilities for organizing stakeholder consultations, technical workshops, and dissemination meetings under this assignment? Specifically, will FHI 360 facilitate participant identification and invitations, venue arrangements, and workshop logistics, or are bidders expected to include these activities and associated costs in their proposal?
Answer 15	FHI 360 will work closely with the consultant to organize stakeholder consultations, workshops, and dissemination activities. FHI 360 may provide technical support and facilitate coordination with selected stakeholders where appropriate. Associated costs might be estimated by bidders and included in their proposal.