

CONSULTANCY SERVICE

for the Development of Technical Content

on Multidisciplinary Team-Based Rehabilitation

1. BACKGROUND

The International Center (formerly known as Vietnam Veterans of America Foundation -VVAF) is a development organization that has addressed the consequences of war through advocacy and service programs in Vietnam for the last three decades. As a co-founder of the International Campaign to Ban Landmines, IC-VVAF was awarded the Nobel Peace Prize in 1997. The International Center (IC) now focuses on disability support, landmine removal, and mental health programs.

Under the financial support of the United States Government for the Program of Enhancing the Quality of Life of Persons with Disabilities in heavily sprayed with Agent Orange provinces of Gia Lai and Quang Ngai (Inclusion 2b), as a sub-implementing partner, IC is responsible for implementing the Objective One of the project which is to expand the rehabilitation services to contribute to the Goal that to improve the quality of life of persons with disabilities in provinces heavily sprayed with Agent Orange, namely Gia Lai and Quang Ngai.

Three expected results include:

- (i) Ensured accessibility and quality of multi-disciplinary rehabilitation services through provision of MDT rehabilitation services and training of doctors and therapists
- (ii) Improved rehabilitation system for the provinces
- (iii) Improved Governance of the rehabilitation service system

As part of this effort, IC supports rehabilitation facilities in strengthening multidisciplinary rehabilitation (MDT) services and promoting effective collaboration among rehabilitation professionals. To further build capacity and promote a shared understanding of MDT-based rehabilitation, IC intends to develop practical, technically sound content on the role and benefits of MDT teams in rehabilitation settings.

To support this objective, IC is seeking individuals/groups of experts or firms with relevant technical expertise and practical experience in rehabilitation and multidisciplinary team-based service delivery to develop two technical content pieces addressing: (1) the role of MDT teams in rehabilitation; and (2) the benefits of MDT teams in rehabilitation centers.

2. JOB DESCRIPTION OF THE POSITION

The objective of this consultancy is to develop clear, practical, and technically appropriate content that supports rehabilitation professionals and relevant stakeholders in understanding the role and benefits of MDT teams in rehabilitation settings. Be specific:

- Review relevant existing materials and information provided by IC.
- Develop content on the MDT Team's Role in Rehabilitation, including the roles and responsibilities of MDT members and the importance of coordination and collaboration in rehabilitation.
- Develop content on the Benefits of the MDT Team in Rehabilitation Centers, including benefits for service delivery, rehabilitation professionals, persons with disabilities, and rehabilitation facilities.
- Ensure that the content is practical, easy to understand, and relevant to the context of rehabilitation centers in Vietnam.
- Incorporate IC comments and feedback and revise the content accordingly.
- Coordinate with IC as needed during the content development process.

3. EXPECTED DELIVERABLES AND TIMELINE

3.1. Deliverables

No.	Deliverable	Description
1	First Draft	First draft of the two technical content pieces: (1) Role of MDT Team in Rehabilitation; and (2) Benefits of MDT Team in Rehabilitation Centers.
2	Revised Draft	Revised drafts incorporating consolidated comments and feedback from IC.
3	Final Content	Finalized versions of both content pieces, incorporating agreed feedback from IC and ready for use in IC's rehabilitation capacity-building and knowledge-sharing activities.

3.2. Timeline:

- Duration: October- December 2026 *(The detailed level of effort and schedule will be finalized after IC and the contractors conclude negotiations.)*
- Location: Hanoi and project provinces

4. TRAVEL AND FINANCES

Travel costs will be provided or reimbursed to the consultant, and per diem allowances will be provided or reimbursed for days travelled.

5. SUPERVISION AND PERFORMANCE EVALUATION

The consultant will work under the direct supervision and evaluation of the COP of IC.

6. SPECIFIC REQUIREMENT

Qualifications and Experience Required:

- Advanced degree in rehabilitation, public health, medicine, or a related field
- At least 7–10 years of experience in rehabilitation services or disability-related programs
- Proven experience in clinical audit, technical supervision, and program evaluation
- Strong knowledge of multi-disciplinary rehabilitation approaches
- Experience working in Vietnam or similar contexts is an advantage
- Excellent analytical, report writing, and communication skills in English

Competencies:

- Teamwork, professionalism, flexibility, and an understanding of working with people
- from diverse backgrounds.
- Having dedication and ability to learn, to work independently and in groups, high sense of responsibility.
- Willing to accept high frequency of business travel in project provinces in Vietnam.
- Understand the local context and partnership.

Evaluation criterias:

- Relevant qualifications and experience
- Technical proposal: Appropriate and adequate to requirements
- Financial proposal: reasonable and relevant to expertise.
- Combined technical and financial scores: Competitive

7. APPLICATION REQUIREMENTS:

Individual/ group of individuals/ firm interested in this mission are invited to submit their applications, either by email (to icvietnam@theintlcenter.org) or by post (to The International Center, Room 103, B3

Building, Van Phuc Diplomatic Compound, 298 Kim Ma, Ba Dinh District, Hanoi, Vietnam).

Please state “Application for the” in the subject line or on the envelope. The shortlisted candidates will be contacted. Applications should include:

- Technical and financial proposal
- Expression of Interest (including work plan and estimated budget);
- CVs demonstrate relevant capacity and experience

Submission deadline: October 05, 2026.