Save the Children

Date: 10 September 2026

Invitation to Competitive Offer Package
Ref.: PR747951

Dear Sir/Madam,

Save the Children International (SCI) is a leading non-governmental organization working for children, present in more than 104 countries. We strive to improve children's lives, advocate for their rights, and help them reach their full potential. Together with our partners, we create lasting and positive changes in the way the world treats children.

SCI Vietnam is currently seeking a qualified and capable firm or a group of consultants to conduct the final evaluation for the "Ramping up Learning for all: Quality education for ethnic minority children and children with disabilities" project.

Interested firm/group are invited to submit their competitive packages in English via electronic email at Vietnam.quotation@savethechildren.org with subject line "PR747951_GPE_Final evaluation_your firm/group name" no later than **19:00 on 27/09/2026.** Failure to meet the closing time may result in the offer being void.

The competitive package must be included the following required documents:

- *1 copy of business license/establishment decision/operating license firm/ university/ research institute /research organization or Identity card and PIT code (to be provided upon request) for group of consultants.*
- *Technical proposal (Appendix 3)*
- *Financial proposal- RFQ (Appendix 4): This should include Sheet 1 with confirmation to comply with SCI compulsory policies and Sheet 2 (Breakdown cost)*
- *CVs of team leader and team members*
- *A soft copy of report which team leader and/or team member was listed as authors to demonstrate previously conducted similar research experience*
- *Evidence of sustainability criteria (if any)*

Notes:

- This email address Vietnam.quotation@savethechildren.org is a sealed tender box which will not be opened until the package has closed. Therefore, do not send package-related questions to this email address as they will not be answered.
- An Automatic reply message will be sent to you upon we receive your proposal via Vietnam.quotation@savethechildren.org . In case you do not receive this message, please screenshot the submission evidence and contact us for support.

- All attached documents should be clearly labelled so it is clear to understand what each file relates to.
- Emails should not exceed 15Mbs – if the file sizes are large, please compress the files into a ZIP folder and split the submission into two emails.
- **Do not copy other SCI email addresses** into the email when you submit your competitive package as this will invalidate your bid.

Clarifications: For any clarifications regarding technical, financial requirements or competitive package contents, please contact: vietnam-supplychain@savethechildren.org by 17:00 on 16/09/2026.

We hope to receive the offer from you and thank you for your cooperation.

Yours sincerely,



Vu Tuong Anh
Finance and Support Services Director

APPENDIXES:

- *Appendix 1: Term of Reference (TOR)*
- *Appendix 2: Evaluation Criteria*
- *Appendix 3: Technical Proposal Template*
- *Appendix 4: Financial Template (RFQ)*
- *Appendix 5: Project Log frame*